

# Financial Information & Agreement

## 2010-2011 SCHOOL YEAR ANNUAL TUITION RATES

GRADE LEVEL	Rate	GRADE LEVEL	Rate
18 months through three-year-old children		Five-year-old Kindergarten	
2 day (8:15 a.m.-12:20 p.m.) . . . . .	\$ 2,000	Morning (8:15 a.m.-12:20 p.m.) . . . . .	\$ 5,635
3 day (8:15 a.m.-12:20 p.m.) . . . . .	2,725	Morning w/afternoon options (until 2:50 p.m.) . . .	6,770
5 day (8:15 a.m.-12:20 p.m.) . . . . .	4,195	Grades 1-6 . . . . .	7,130
Four-year-old Kindergarten		Grades 7-8 . . . . .	8,210
3 day (8:15 a.m.-12:20 p.m.) . . . . .	2,960	Grades 9-12 . . . . .	9,240
5 day (8:15 a.m.-12:20 p.m.) . . . . .	4,375		

**EXTENDED DAY (ED) and AFTER SCHOOL CARE (ASC):** A \$35 per student registration fee is due at enrollment. Registration should be indicated on the New Student Application or Re-enrollment Form. ASC services are not available on an occasional basis.

<b>Child Care Program</b>	<b>1 day</b>	<b>2 day</b>	<b>3 day</b>	<b>4 day</b>	<b>5 day</b>
Extended Day (12:20-3 p.m.)	\$472	\$939	\$1,406	\$1,830	\$2,255
Schedule A After School Care (3-4 p.m.)	\$198	\$392	\$ 589	\$ 768	\$ 945
Schedule B After School Care (3-5:30 p.m.)	\$493	\$984	\$1,474	\$1,919	\$2,366

A \$35 program change fee will be charged for changes requested by parents after the date of acceptance.

**SUMMER CARE PROGRAM:** Summer child care is available for children two years old on or before March 1 through those children who have just completed the fifth grade. This program begins the week after the last day of the current school year and ends two weeks before the start of the new school year. Information for registration and cost for the summer care program will be available in March. *Note:* This is for summer child care only. Registration and costs for summer camps will be available later this spring.

**FAMILY DISCOUNT:** For a family with more than one child enrolled, discounts are given as follows: 2.5% off total tuition for a family with two students, 5% off total tuition for a family with three students, 7.5% off total tuition for a family with four students, 10% off total tuition for a family with five or more students.

**ENROLLMENT FEE: (non-refundable** unless SCS cannot admit the student.) Initial application - \$460 per student K5-12 and \$230 per student EE2-K4; Re-enrollment - \$230 for all grades.

**WITHDRAWAL POLICY:** Parents are to understand that enrollment at SCS is a commitment for the entire school year. The only accepted withdrawals from the school, to be made by a parent in the appropriate school office, are as follows:

- Parent job change or transfer to another location more than 30 miles from the campus.
- Termination of enrollment due to expulsion of a student.

These circumstances require a \$500 withdrawal fee in addition to payment based on a per diem rate for the number of days the student was enrolled.

Withdrawal per parental choice, not meeting the terms listed above, does not relieve financial responsibility for full tuition payment, as all tuition payments are non-refundable.

All outstanding bills are to be paid and all textbooks and SCS materials must be returned before school records, grades, or transcripts can be released to any other school or institution.

**FINANCIAL ASSISTANCE** (for grades K5 or above): Applications are available on-line at [www.factstuitionaid.com](http://www.factstuitionaid.com) with a deadline of April 1, 2010. Students must be accepted and/or enrolled prior to consideration.

**TUITION AND FEES PAYMENT (non-refundable** unless your family moves out of the region or if we are unable to admit your child):

1. Three non-refundable payment plan options are available: (a) Pre-pay all tuition by cash or check only before the close of business on Tuesday, June 1, 2010 and receive a 3% discount; (b) 10 equal monthly payments between June 1, 2010 – March 1, 2011; (c) 12 equal monthly payments June 1, 2010 – May 1, 2011. To participate in one of the payment plans, there is a \$60 non-refundable processing fee. This fee can be waived by choosing the Automatic Bank Draft Payment method.
2. Two payment methods are available: (a) Automatic Bank Draft from a checking or savings account, or (b) Debit/Credit card payments from a VISA, MasterCard, or American Express. Payment processing has changed to a completely automated system and we will no longer be able to accept checks or cash for monthly payments.
3. Statements will be mailed by the twenty-fifth of each month. Drafts and credit card transactions will occur on the ninth of each month. A three-week notice is required for cancellation of either draft or credit card as the method of payment. If there is a disputed charge, please contact the appropriate party as soon as possible. A list of contacts is available on our website at [www.southsidechristian.org](http://www.southsidechristian.org). Any adjustment made will show on the next month's school bill.

4. If a payment is returned/declined, a \$30 fee will be charged to the account. Credit /debit cards will be resubmitted for processing. Declined drafts will require a money order or cash payment upon notification.
5. Payment is due the first of the month and a late fee of \$30 will be assessed for any payment not made by the tenth of the month. Should there be a failure to make timely payment, each parent agrees to pay all costs of collection to include reasonable attorney fees, regardless of whether suit is instituted. Any dispute arising between the parties shall be resolved only by a court of competent jurisdiction situated within Greenville County, South Carolina. Each party waives the right to a trial by jury with respect to any dispute arising under this agreement.
6. Parents agree that, if any payment is not made within twenty (20) days of the date due, the school may, at its option, suspend the student or refuse to accept or enroll the student. The school is under no obligation to provide educational services or activities after payment becomes past due. Also, payment of all amounts owed is required before the school will provide any certificates or diplomas or permit the student to participate in any events, activities, or ceremonies, including graduation. Further, payment of all amounts owed is also required before the school will release any records or transcripts. Parents agree that they have each read the above terms, that they understand the above, and that they each agree with the terms above. Parents further agree that they are jointly and severally responsible for the timely payment of all tuition, fees, and other amounts owed.

**Please complete the following:**

**Tuition Payment Schedule: (choose one)**

- One-time payment of tuition only - cash or check due June 1 (3% prepay discount) - if choosing this option, please also select a Payment Method below for any extra charges incurred. No processing fee on extras.
- Ten monthly payments (June 1 - March 1)  
\$60 Processing Fee (waived if you chose Automatic Bank Draft payment option below)
- Twelve monthly payments (June 1 - May 1)  
\$60 Processing Fee (waived if you chose Automatic Bank Draft payment option below)

*\*Please note that all payment plans begin in June.*

**Payment Methods - includes total tuition, fees and extras: (choose one)**

- Automatic Bank Draft      Bank Routing # \_\_\_\_\_ Acct. # \_\_\_\_\_  
Occurs on the 9th of the month      Please attach a voided check or savings routing slip
- Automatic Debit/Credit Card       VISA       MasterCard       American Express  
Occurs the 9th of the month      Debit/Credit Card # \_\_\_\_\_ Exp Date: \_\_\_\_\_  
Security Code from back of bank card \_\_\_\_\_

*\*Payment processing has changed to a completely automated system and we will no longer be able to accept checks or cash for monthly payments.*

Payment is for the following student(s):

Print Name of Student	Grade	Print Name of Student	Grade
Print Name of Student	Grade	Print Name of Student	Grade

**I have read and agree to the financial and withdrawal policies outlined in this document, agree to pay any additional fees incurred if my child is enrolled in the ARC program, and understand that signing this document does not imply acceptance to SCS.**

Print Name of Father or Guardian	Signature of Father or Guardian	SSN	Date
Print Name of Mother or Guardian	Signature of Mother or Guardian	SSN	Date