



APPLICATION FOR EMPLOYMENT

2211 Woodruff Road
Simpsonville, SC 29681-5440
Phone 864.234.7595 Fax 864.234.7048

Position(s) for which you are applying

Date of Application

PLEASE PRINT

PERSONAL INFORMATION

_____ Last Name	_____ First Name	_____ Middle Name	_____ Social Security Number	
_____ Address		_____ City	_____ State	_____ Zip
_____ Home Phone	_____ Mobile	_____ Other	_____ Email Address	

Have you ever applied for employment with or been previously employed with SCS? No Yes, year _____

Are you a US Citizen? Yes No

If not, do you have the necessary authorization to work in the U.S.? Yes No

Why do you want to serve at SCS? _____

Names of friends or relatives currently working at SCS: _____

Date available for work: _____ What is your desired salary range? \$ _____

Available to work: Full-time Part-time Temporary - Dates: _____

EDUCATION

Name, City, and State of School	Course of Study	Year Completed	Diploma/ Degree
High School			
College Undergraduate			
College Graduate/ Professional			
Other Education			

We consider applicants for all positions without regard to race, color, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

WORK EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities.

Employer _____ Phone _____

Address _____ May we contact? Yes No

Job Title _____ Supervisor _____

Work Performed _____

Dates Employed: From ____/____ To ____/____ Reason for leaving: _____

Starting Salary: \$ _____ per Hour Year _____

Final Salary: \$ _____ per Hour Year _____

Employer _____ Phone _____

Address _____ May we contact? Yes No

Job Title _____ Supervisor _____

Work Performed _____

Dates Employed: From ____/____ To ____/____ Reason for leaving: _____

Starting Salary: \$ _____ per Hour Year _____

Final Salary: \$ _____ per Hour Year _____

Employer _____ Phone _____

Address _____ May we contact? Yes No

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Final Salary: \$ _____ per Hour Year _____

Employer _____ Phone _____

Address _____ May we contact? Yes No

Job Title _____ Supervisor _____

Work Performed _____

Dates Employed: From ____/____ To ____/____ Reason for leaving: _____

Starting Salary: \$ _____ per Hour Year _____

Final Salary: \$ _____ per Hour Year _____

SPECIALIZED SKILLS

List specific skills, training, or achievements that qualify you for this position.

CHRISTIAN LIFE INFORMATION

Have you accepted Jesus Christ as your Lord and Savior? Yes No Uncertain If yes, when? _____

On what do you base your claim of salvation? _____

Please give a brief personal testimony, including the circumstances of your conversion:

Briefly describe your present practice concerning Bible study and prayer:

Name and address of your church _____

Pastor's Name _____

Church Denomination _____

Are you a member? Yes No

Do you regularly attend services? Yes No

Do you understand that employees of Southside Christian School are expected to maintain faithful involvement in a local church that agrees with the SCS *Statement of Faith*? Yes No

List any Christian work or ministry in which you are (or have recently been) involved.

Do you ascribe, without reservation, to the *Statement of Faith of Southside Christian School*? Yes No

Do you have any habits or practices (see *Statement of Christian Life Commitment*) that would hinder you from serving others in the Christian life? Yes No

Explain _____

Do you understand that employees of Southside Christian School are expected to enroll all qualified school-aged children at Southside Christian School? Yes No All exceptions must be approved by the Superintendent prior to employment.

PERSONAL/PROFESSIONAL REFERENCES

Please include a pastor and an employer. Do not include family members. All information must be complete for mailing purposes.

Name	Complete Address	Phone	E-mail	Relationship
1.				
2.				
3.				
4.				
5.				

COMPLETE IF APPLYING FOR TEACHING POSITION

What is the definition and purpose of Christian education? _____

Have you had any courses in the Christian Philosophy of Education? Yes No

Have you recognized any leading of the Lord in your life toward teaching in a Christian school? Yes No

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete. I authorize investigation of all statements contained in the application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days (six months for faculty). Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge employee at any time with or without cause.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand that I am required to abide by all rules and regulations of the employer.

I acknowledge that this application is neither a contract of employment nor a legal document.

We, the employer, have the right to request in writing, references concerning your past employment history. We, the employer, reserve the right to respond in writing to future employers concerning your employment record here at Southside Christian School.

I agree to allow Southside Christian School to perform a background check.

Signature of Applicant: _____

Date: _____